



**Hastings Public Library Board of Trustees
Minutes of Board Meeting on August 5, 2019**

1. CALL TO ORDER

- a. The meeting was called to order by Jordan Brehm at 4:32 PM.
- b. Board members present were Norma Jean Acker, Kim Bosma, Jordan Brehm, Audrey Burton, Sheena Eastman, Jeff Kniaz, David Koons, John Resseguie and Mary Rivett.
- c. Board member David Koons was absent.
- d. Also present were Peggy Hemerling, David Edelman and Diane Hawkins.

2. **APPROVAL OF THE AGENDA:** It was moved by Jeff Kniaz, supported by Audrey Burton, that the agenda be approved with the following corrections: **Motion approved.**

3. **COMMENTS FROM THE PUBLIC:** none

4. **COMMUNICATIONS:** none

5. **APPROVAL OF THE MINUTES of July 1, 2019:** It was moved by John Resseguie, supported by Jeff Kniaz, that the minutes of June 3, 2019 be approved. **Motion approved.**

APPROVAL OF THE MINUTES of the Special Meeting on July 8, 2019: It was moved by John Resseguie, supported by Sheena Eastman, that the minutes of June 3, 2019 be approved. **Motion approved.**

6. FINANCIAL REPORTS AND INVOICES

- a. Invoices – June invoices were reviewed.
- b. Budget Report – June’s budget report was reviewed.
- c. The motion was made by John Resseguie, supported by Jeff Kniaz, to approve the financial reports and invoices for June as printed, with adjustments forthcoming. **Motion approved.**

7. COMMITTEE REPORTS

- a. **Budget and Finance** – none
- b. **Building and Grounds** – none
- c. **Personnel:** - none
- d. **Policy** – The Policy Committee (Jeff Kniaz, Dave Koons, Sheena Eastman and Jordan Brehm) met on June 29, 2019 to update policies regarding internet usage, Wi-Fi, and the surveillance cameras. It was moved by Jeff Kniaz, supported by Sheena Eastman, that the minutes of July 29, 2019 be approved. **Motion approved.**

It was moved by Jeff Kniaz, supported by Audrey Burton, that the revised Patron Internet Policy, Public Wi-Fi Policy, and the Policy covering the use of our surveillance cameras be adopted. **Motion approved.**

- e. **Marketing:** none. The Marketing Committee (Jordan Brehm, Audrey Burton, Mary Rivett, and Norma Jean Acker) will meet on August 28 at 4:30.

8. LIBRARY DIRECTOR'S REPORT – see attached report

9. UNFINISHED BUSINESS: none

10. NEW BUSINESS

a. **Re-setting of Memorial Bricks Quote:**

The motion was made by Kim Bosma, supported by John Resseguie, to accept the quoted price of \$1650. offered by NTA Property Management, to reset the memorial bricks that have settle below the curb and pose a tripping hazard. **Motion approved.**

b. **Library as a cooling/warming center:**

The motion was made by Mary Rivett, supported by Norma Jean Acker, to offer the Hastings Public Library to the local community as a cooling/heating site when temperatures are excessively high or low. **Motion approved**

11. BOARD MEMBER COMMENT –

- a. Audrey Burton questioned the late arrival of the speed bump in the drive. Peggy Hemerling explained that it was delayed until the asphalt in the parking lot and drive had been sealed.
- b.

12. ADJOURNMENT: It was moved by John Resseguie, supported by Sheena Eastman, that the meeting be adjourned at 5:41. **Motion approved**

The next regular Board Meeting will be held on Monday, August 26, 2019.